

**North Central Oklahoma Continuum of Care Meeting Minutes**  
**January 8, 2015**

The North Central Oklahoma Continuum of Care met Thursday, January 8, 2014, at Wings of Hope in Stillwater, Oklahoma. Chair Jennifer Haney called the meeting to order at 10:10 am.

**Attending were:** Jennifer Haney-Northern Oklahoma Youth Services (NOYS), Vanessa Wedlake – Stillwater Public Schools, Sharon Cochran – Salvation Army Ponca City, Jana Nelson - Mission of Hope (MOH), Stephanie Akins – (MOH), Denise Jack – Domestic Violence Program of North Central OK (DVPNCO), Melisa Brumley – HMIS - United Way Ponca City, Patti Graham - Wings of Hope, Astrid Lorbeer – Wings of Hope

**Introductions**

Everyone introduced themselves.

**Minutes**

Jennifer Haney asked for a motion to approve the November 6, 2014 minutes provided by Marie Robinson. There were no changes needed. Sharon Cochran made the motion to approve the minutes. Patti Graham made a motion to second the minutes. Motion carried.

**HMIS**

Melisa Brumley reported HMIS Report Card Report: The overall grade is A - 96.14%. Thanks everyone for your hard work keeping your score near 100%. We still have until the end of May (year-end) to keep our score up and don't want it to get less than 95%.

**Point-in-Time (PIT) & Housing Inventory Count (HIC)**

The date of Annual Point-in-Time (PIT) & Housing Inventory Count (HIC) is January 29, 2015. Melisa Brumley volunteered to revise HUD PIT and HIC Forms - to reduce the number of pages & add youth questions (anyone under 24 years of age) recommended report and the redesigned the other PIT/HIC forms to a line with HUD's new data standards collections – will email out to all participants.

Shelter information needs to be completed on Shelter PIT. Denise Jack will be contacting other local areas/agencies and asking that they participate. Each agency/county should be the point of contact.

Voted to approve changes to PIT Form. All approved.

**Updates to By Laws**

Melisa Brumley advised we needed to vote to amend by laws. The major change was the name Executive Board to Governance Committee. Article 8 & 9 PIT were added to comply with HUD regulation & Emergency Solutions Grand (IX). Sharon Cochran made the motion to approve the minutes. Jana Nelson made a motion to second the minutes. Motion carried.

**Selection of Committee Members**

Jennifer Haney stated that we need to finalize selection of committee members.

This was completed.

## Agency Reports

### Stillwater Public Schools

Vanessa Wedlake reported:

Last year 10% of Stillwater Public Schools were homeless.

### Salvation Army-Ponca City:

Sharon Cochran reported:

Eleven men in shelter.

Warming Station is available no one has utilized as yet, they also have 7 emergency cots available for bad weather.

Leadership of Ponca City has chosen Salvation Army in Ponca as project. They will be updating whole building including the warehouse.

72 Boxes of food have been given & \$1200 clothing vouchers have been given & used.

### Mission of Hope (MOH):

Jana Nelson reported :

There are 16 in emergency shelter.

In 10<sup>th</sup> day of emergency status, +/- 20 have been using facility s during this.

Christmas was provided for 42 clients.

182 blankets were donated by California Company.

### HMIS - United Way Ponca City:

Melisa Brumley reported:

During the last month I was busy with Annual Homeless Assessment Report (AHAR) for Congress was submitted December 12, 2014. Our CoC submitted TH & PSH client data. Our CoC ES utilization percentages were too low to report on the AHAR.

Point in Time Survey is coming up. Members must do reports.

Moved to Tulsa.

### Wings of Hope / Stillwater Domestic Violence Program:

Patti Graham reported:

Shelter is Full.

Great Christmas, Community have been very generous.

New Drug/Substance Abuse Counsellor for 8 hours a week.

Annual Fundraiser is in March, Dinner and Live/Silent Auction. Still fundraising with

Butterflies, also in Perry.

### Northern OK Youth Services (NOYS):

Jennifer Haney reported:

Vearl retired.

Shelter is Full. Only 3 Youth were in shelter over Christmas.

WIA helped with Santa's Cause

### DVPNCO

Denise Jack reported:

Shelter is Full.

Community were very generous with Shelter/Transitional/Non Resident Clients.

**New Business**

Patti Graham showed the Wings of Hope Annual Outcomes Report.

**Adjourn**

Jana Nelson made a motion for meeting to adjourn. Sharon Cochran seconded the motion.

Next meeting will be March 5, 2015 at CDSA, Enid Oklahoma.